

## Fannie Mae Contract Checklist

(If you need forms, please check the AGENT RESOURCES at [www.foxxrealestate.com](http://www.foxxrealestate.com) BEFORE calling our office to request the form.)

Seller is "Fannie Mae" on the contract

Final price is correct

Earnest money Deposit matches the seller addendum EXACTLY.

Buyer name is EXACTLY the same throughout all contract docs

Owner Occupancy Certification is signed, if owner occupied.

Property address is EXACTLY the same on all contract docs and MATCHES the address on Fannie Mae sales addendum

Contract is LEGIBLE

Local contract has the following on page 10 **"Pursuant to Section 28 in the Real Estate Purchase Addendum, this document is subject to all terms and conditions set forth in the Real Estate Purchase Addendum"**

Both Fannie Mae lead based paint and state lead based paint disclosures are signed, if property pre - 1978

Section 10f , choice of title company, has been selected, and initialed by the buyer(s)

Pre-approval/proof of funds, and proof of earnest money deposit are included in contract package.

Scan everything to **ONE** PDF and email to [foxxandassociates@gmail.com](mailto:foxxandassociates@gmail.com)